



Alchemy Cycling Club Communication Policy 2021

We would like to bring to your attention the below communication policy and guidelines. Members are requested to adhere to these on all club platforms and in general. Where a member's conduct is considered to have contravened this policy, the Club elects to apply a reasonable sanction in relation to the gravity of the matter.

Acceptable use:

- Cycling community interest or matters pertinent to the club are allowed.
- Birthday messages or other messages of congratulations or condolences.
- Only messages and/or communication which is of a positive nature.

Unacceptable use:

Any message or communication deemed to be or containing:

- Explicit profanity
- Derogatory or offensive content
- Anything which may bring the Club into disrepute
- Discriminatory
- Obscene in nature
- Promotion of illegal/unlawful activities
- Unsolicited personal, political, or religious views and/or opinions
- Abusive in nature (inclusive of personal attacks)
- Sexist or racist in nature
- Sharing of copyrighted material
- Sharing of large attachments (videos, images, music, etc)
- Sharing of Club Confidential Information
- Promotion of any commercial interest or advertisement for monetary gain, without consent

Delegated officials of the club reserve the right to institute disciplinary measures if a member transgresses the policy. If you require clarity before posting anything, please contact our club secretary for guidance. We urge all members to read the Club's Code of Conduct and familiarise themselves with the code.

Punitive measures may include but are not limited to:

- **Removal from club distribution lists**
 - **Explicit blocking of messages from the offending party/parties**
 - **Disciplinary enquiry which may lead to suspension or expulsion from the club**
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